



BYLAWS OF THE KANSAS GANG INVESTIGATORS ASSOCIATION

Adopted May 25, 2006; Amended November 14, 2011; Amended February 2, 2016.

Article I NAME AND SEAL

Section 1.

The name of this organization is "Kansas Gang Investigators Association," hereinafter known as "KGIA" or the "Association."

Section 2.

The seal of KGIA shall be in such form and design as the Executive Board may select and shall bear the name of "Kansas Gang Investigators Association." The seal shall remain the property of KGIA.

Section 3.

The Kansas Gang Investigators Association (KGIA) shall be registered as a non-profit organization.

Article II MISSION AND PURPOSE

Section 1.

The mission statement of the KGIA is to increase the awareness of gangs and gang activity within the State of Kansas and to assist law enforcement, corrections and related agencies in recognizing and combating gang activity. The KGIA is committed to providing current information and establishing a network between the KGIA membership, fellow associations, law enforcement, criminal justice agencies, and the State Legislature.

Section 2.

The purpose and objectives of KGIA are:

- (a) Promote a closer coordinated relationship among gang investigators with views towards a more extensive and rapid dissemination and exchange of information concerning gang-related incidents, suspects and investigations;
- (b) Encourage and support legislation that would tend to decrease or curb the occurrence of gang-related crimes;
- (c) Aid and assist the judiciary and related agencies in the adjudication of gang defendants;
- (d) Solicit the support of the public that they themselves might be better protected and educated in the prevention of gang-related crimes;
- (e) Encourage the development of new methods and techniques that will assist investigators in the identification and apprehension of gang members suspected of crimes;
- (f) Cooperate with all agencies, governmental and private, who are attempting to develop new techniques and systems; and
- (g) Endeavor to provide training on street gang activities, tactics, philosophies, etc., to its members and any other law enforcement and correctional agency upon request.

Article III EXECUTIVE BOARD

Section 1.

The property, business and affairs of KGIA shall be managed and controlled by an Executive Board (hereinafter known as the Board; consisting of the offices of President, Vice President, Secretary, Treasurer (see Article IV for definition of Officers), and a Region Representative from each of the State Regions established within Article V.

- (a) The Board shall decide all questions, which may arise under the Bylaws subject to appeal of its decision at the annual meeting of the general membership.
- (b) All Board members shall attend at least 50% of all meetings unless otherwise excused by the Association President.
- (c) All Board members shall participate in all voting issues by either phone or electronic communication; unless otherwise excused by the Association President.
- (d) When possible, the Association President shall be responsible for all public pronouncements in the name of the Association, with the sanction of the Board.
- (e) The immediate Past President may serve as an advisor to the Board at the discretion of the President.

Section 2.

A majority of the Board shall represent a quorum and carry any motion.

Section 3.

Any vacancy on the Board, occurring through the resignation, retirement, disqualification or death of a member or his/her failure to accept office, or fulfill the responsibilities of the office as such, may be filled for the unexpired portion of his/her term by the affirmative vote of a majority of the remaining officers, although less than a quorum; any member so appointed shall hold office until the expiration of such term.

- (a) Board members who are not fulfilling their responsibilities shall receive verbal notification by the Association President.
- (b) Board members who are not fulfilling their responsibilities can be removed by the Board by a quorum vote; however that Board member will be given the opportunity to resign in good standing. (The Board will exercise common sense and understanding based on the Board member's reasoning and justification as to their lack of involvement or motivation).

Section 4.

The Board shall hold the primary bank account for the Association.

- (a) Funds of the Association can only be dispersed as agreed upon by a quorum of the Board.
- (b) An Executive Resolution shall not be necessary for disbursements made in the ordinary course of business.

Section 5.

- (a) Board Members shall hold their offices for a period of two (2) years.
- (b) Officers may hold their office for successive terms.
- (c) Election of Board members shall be held every two years. For operational continuity, Executive Officers will be elected on even years and Region Representatives will be elected on odd years, following the elections held in February 2016.
- (d) A member who is not in good standing shall not be appointed to any committee or elected to any office, or continue to hold any office of KGIA.

Section 6.

No more than two members of the Board may be employed by the same governmental agency, with the exception of the Region Representatives. One Region Representative may be from the same department as an Executive Officer, or two Representatives may be from the same Department.

Section 7.

At any meeting of the Board, the rules contained in the most current version of Robert's Rules of Order shall govern in all cases to which they are applicable and in which they are not inconsistent with the Bylaws of KGIA.

Article IV OFFICERS

Section 1.

The presiding officers of KGIA shall be a President, a Vice President, a Secretary, and a Treasurer.

- (a) The officers shall be full-time employees of a law enforcement agency, to include Department of Corrections and Probation Officers.
- (b) Any Regular Member may seek any office of the Association except that of President.
- (c) A Member must have served as an Executive Officer for at least two consecutive terms preceding the annual meeting of the general membership at which the Member seeks election to the Presidency.

Section 2.

The President of KGIA shall be the chief executive officer of the Association.

- (a) The President represents the Association and its members to other organizations, government and public agencies, the media, the public, and serves as the primary spokesperson for the Association. The President has general supervision of all business and affairs of the Association. The President ensures the Executive Board fulfills its responsibilities and governs implementation of Bylaws and Association objectives.
- (b) The President shall preside at all meetings of the members and at the Executive Board meetings. The President shall approve all disbursement of funds. The President shall have all the general powers and duties which are usually vested in the office of President of an Association, including but not limited to, the power to appoint committees from among the membership from time to time as the President may, in the President's discretion, decide are appropriate to assist in the conduct of the affairs of the Association.
- (c) The President evaluates the pace, direction, and organizational strength of the Association and facilitates accomplishment of the Association's strategic goals and objectives.
- (d) At the expiration of the President's term, the President shall deliver to the successor all property of the Association in the President's care, custody, or control.

Section 3.

The Vice President shall assume and perform the duties and responsibilities of the President during the President's absence or inability to act.

- (a) The Vice President shall coordinate, and manage all Association activities of Regional Representatives.
- (b) The Vice President shall also perform such other duties as the Vice President from time to time is charged with by the President or Executive Board.
- (c) The Vice President will oversee and supervise any special committees or projects for the Association; and in general, perform all the duties incident to the office, subject to the control of the Board, and such other duties as may be assigned to him/her by the Board.
- (d) At the expiration of the Vice President's term, the Vice President shall deliver to the successor all property of the Association in the Vice President's care, custody, or control.

Section 4.

The Secretary is assigned the primary responsibility for records management.

- (a) The Secretary receives agenda items from committee members, drafts and circulates agendas and Association activity reports. Records attendance and documents a quorum is present at meetings. Records and distributes votes and meeting minutes. Coordinates with the President in response to all correspondence. Files all correspondence received and copies of replies sent.
- (b) The Secretary processes membership applications and coordinates with the Association Treasurer regarding dues payments and training registration fees. The Secretary coordinates with the webmaster, keeping the Association website current. Maintains up-to-date contact details (i.e. names, addresses and telephone numbers) for the Executive Board and membership of the Association.
- (c) The Secretary monitors Association activities to insure compliance with established Bylaws and serves as the custodian of the Association's non-financial records, including any of the Association's publications (e.g. leaflets or newsletters); and in general, performs all the duties incident to the office, subject to the control of the Board, and such other duties as may be assigned to him/her by the Board.

- (d) At the expiration of the Secretary's term, the Secretary shall deliver to the successor all property of the Association in the Secretary's care, custody, or control.

Section 5.

The Treasurer is assigned the primary responsibility for custody of all funds and securities of the Association as well as oversight and management of the Association's finances; subject to such regulations as may be imposed by State or Federal Regulations.

- (a) The Treasurer is responsible for knowledge of who has access to Association funds, any outstanding bills or debts owed, and developing systems for keeping cash flow manageable.
- (b) When necessary or proper, the Treasurer may endorse, on behalf of KGIA for collection, checks, notes, and other such obligations and shall deposit the same to the credit of the Association at such bank or banks or depository as the Board may designate. The Treasurer shall make such payments as necessary or proper on behalf of the Association, subject to the control and resolution of the Board, and shall enter regularly on the books of the Association to be kept for the purpose, full and accurate account of all monies and obligations received and paid or incurred on account of KGIA.
- (c) The Treasurer will keep the Board regularly informed of key financial events, trends, concerns, and assessment of fiscal health in addition to completing required financial reporting forms in a timely manner. The Treasurer serves as the custodian of the Association's financial records; shall exhibit such records at all reasonable times; and maintain such records ready for audit at any time.
- (d) The Treasurer in general, will perform all the duties incident to the office, subject to the control of the Board, and such other duties as may be assigned to him/her by the Board.
- (e) At the expiration of the Treasurer's term, the Treasurer shall deliver to the successor all property of the Association in the Treasurer's care, custody, or control.

Article V
STATE REGIONS

Section 1.

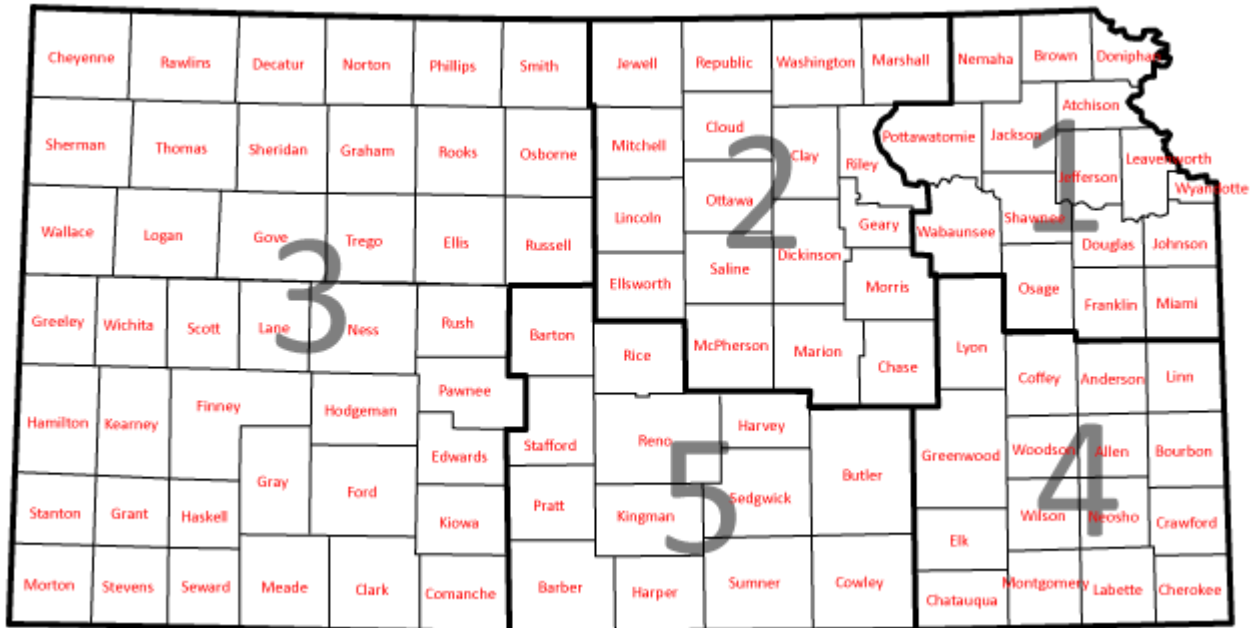
The State of Kansas shall be divided into five (5) regions for representation in the Association. These regions will correspond with the region map established within, as adopted by the Board on January 14, 2016. Each region shall elect a Region Representative to represent their interests at Board meetings.

Section 2.

Region Representatives will coordinate all Association business within their region during their tenure. Regional matters may be addressed by the Region Representatives with the sanction of the Executive Board.

- (a) Region Representatives maintain communication amongst agencies within their region in order to stay abreast of criminal street gang / security threat group issues impacting the region to include the major cliques/sets and activity, unique enforcement and management strategies in use, overview of key criminal prosecutions related to gang activity, legal hurdles, training needs, and any other concerns relevant to their specific region within the state.
- (b) Region Representatives attend monthly meetings or conference calls to discuss these issues and address KGIA business, to include preparations for the next annual meeting of the general membership and regional training presentations based upon need and request.
- (c) Region Representatives in general, will perform all the duties incident to the office, subject to the control of the Board, and such other duties as may be assigned to him/her by the Board.
- (d) At the expiration of the Region Representative's term, the Region Representative shall deliver to the successor all property of the Association in the Region Representative's care, custody, or control.

Section 3.
KGIA Region Map:



Section 4.
KGIA Region by County:

Region 1	Region 2	Region 3			Region 4	Region 5
Atchison	Chase	Cheyenne	Kearny	Seward	Allen	Barber
Brown	Clay	Clark	Kiowa	Sheridan	Anderson	Barton
Doniphan	Cloud	Comanche	Lane	Sherman	Bourbon	Butler
Douglas	Dickinson	Decatur	Logan	Smith	Chatauqua	Cowley
Franklin	Ellsworth	Edwards	Meade	Stanton	Cherokee	Harper
Jackson	Geary	Ellis	Morton	Stevens	Coffey	Harvey
Jefferson	Jewell	Finney	Ness	Thomas	Crawford	Kingman
Johnson	Lincoln	Ford	Norton	Trego	Elk	Pratt
Leavenworth	Marion	Gove	Osborne	Wallace	Greenwood	Reno
Miami	Marshall	Graham	Pawnee	Wichita	Labette	Rice
Nemaha	McPherson	Grant	Phillips		Linn	Sedgwick
Osage	Mitchell	Gray	Rawlins		Lyon	Stafford
Pottawatomie	Morris	Greely	Rooks		Montgomery	Sumner
Shawnee	Ottawa	Hamilton	Rush		Neosho	
Wabaunsee	Republic	Haskell	Russell		Wilson	
Wyandotte	Saline	Hodgman	Scott		Woodson	
	Riley					
	Washington					

Article VI
MEMBERSHIP AND AFFILIATION

Section 1.

Membership in KGIA is open to all law enforcement officers, correctional officers, probation and parole officers, juvenile and youth services officers, city, state, federal intelligence and investigations officers, city attorneys, county / district attorneys, state attorneys, or US attorneys, and other Criminal Justice professionals with an interest in gang activity, who are of high moral character, who have demonstrated a high degree of integrity, and who agree to follow and adhere to the Bylaws of KGIA.

- (a) Each member of the Association shall support the purpose of the Association, and is subject to additional requirements, or exceptions, as the Board, in its discretion believe appropriate. Each member shall uphold these Bylaws.
- (b) No member of the Association shall express an opinion or endorse any proposition or candidate for political office, while representing the views of the Kansas Gang Investigator's Association, without the sanction of a majority of the Board.
- (c) Each member shall maintain on file with the Board a correct and current mailing address, email address, and contact telephone number to enable communication of Association business.

Section 2.

Membership within KGIA shall consist of the following classes:

- (a) **REGULAR MEMBERS:** Full-time employees as defined within Article VI, Section 1.
 - (1) Regular Members can serve on boards and committees, carry voting privileges and can hold office.
- (b) **ASSOCIATE MEMBERS:** Individuals employed by a private industry or educational institution which exhibits an interest in gang activity and criminal justice support; whose talents and interest are of benefit to the Association.
 - (1) Associate Members can serve on boards and committees but do not carry voting privileges or hold office.
- (c) **HONORARY MEMBERS:** The Board may appoint any person who has done or is doing outstanding work for or providing support to the Association as an Honorary Member. Honorary membership may be conferred upon any member of an involved public agency. This Honorary membership may be canceled at any time, for cause, by the Board.
 - (1) Honorary Members may not attend business meetings or attend law enforcement training in the Association unless they also meet the requirements to be a Regular or Associate Member.
 - (2) Honorary members cannot serve on boards and committees and do not carry voting privileges or hold office.
- (d) **LIFE-TIME MEMBERS:** Life-Time membership may be awarded to members based on distinguished service or contributions to the Association.
 - (1) Life-Time members can serve on committees but do not carry voting privileges or hold office.
 - (2) Life-Time members will be recognized at each Annual meeting of the general membership by the Association President.
 - (3) The Board may, by their unanimous vote, approve consideration for Life-Time membership. The consideration will then be put to a vote at the next annual meeting of the general membership at which time the Life-Time membership shall be approved or denied.
- (e) **LIFE-TIME BOARD MEMBERS:** Life-Time Board members will ensure the organization maintains a professional image by assisting and advocating for the association, by providing training, education and awareness of Gangs in Kansas and the United States; soliciting and aiding in recruitment efforts to increase membership and advocate for the organization via emails and networking opportunities with law enforcement and Criminal Justice professionals. Life-Time Board members should develop and maintain contacts with all other Gang Investigator Associations and maintain contact with regards to local, state, regional and national gang experts and instructors to the best of their ability.
 - (1) Life-Time Board Members can serve on boards and committees, carry voting privileges and can hold office.
 - (2) Life-Time Board members will be recognized at each Annual meeting of the general membership by the Association President.
 - (3) The founding members of KGIA are recognized as Life-Time Board Members, and include Traci Rankin, Jerry Schiffelbein, Tim McClure, Mike Velasquez, and Ruben Salamanca. Former President A.V. Plank, who was grandfathered in by previous Bylaws is also considered a Life-Time Board Member.
 - (4) Additional Life-Time Board members may be appointed based upon distinguished service and contributions to the Association. The Board may, by their unanimous vote, approve consideration for appointment. The

consideration for appointment will then be put to a vote at the next annual meeting of the general membership at which time appointment of such Life-Time Board member shall be approved or denied.

Section 3.

- (a) An active member is a member of any membership class on good standing within the Association with dues paid.
- (b) All dues, membership cards, etc. shall be transmitted through the Association.
- (c) Membership shall be open to all qualified persons within the State of Kansas and the United States. Membership shall not be denied or refused based on race, color, sex, national origin, religion, age, equal pay, disability or genetic information.
- (d) Candidates for membership shall complete an application and attach a copy of the applicant's professional identification / credentials and submit both with dues payment.
- (e) Continued membership privileges requires prompt payment of renewal membership fees.
- (f) Active members in good standing who retire shall be entitled to continue their membership in the Association by payment of their dues.
- (g) Any active member who retires may petition the Executive Board for Life-Time Membership status.
- (h) A member who is not in good standing shall not be appointed to any committee or elected to any office, or continue to hold any office of KGIA.

Section 4.

- (a) The Board shall resolve all questions pertaining to eligibility for or continuance of membership in KGIA. The Board may waive eligibility requirements as set forth herein when, in its judgment, such action would serve the best interests of KGIA.
- (b) All applications for membership shall be acted upon by the Secretary in accordance with Article VI, Section 1-3 of the KGIA Bylaws. Should an applicant appear not to meet the membership criteria or should there be a question relative to the class of membership, the Vice President shall rule on acceptance, rejection and/or the category of membership.
- (c) If a rejection or designation as to class of membership is challenged by the applicant, the application shall be submitted to the Board for review and determination. Rejection by a quorum of the Board shall result in denial of membership.
- (d) Should any application be denied, the application, together with the dues submitted, shall be returned to the applicant along with a letter explaining the reason the application was denied.
- (e) The Board may review any decision on acceptance for membership made by the Secretary or the Vice President, and shall be advised in detail of any decision to reject an application for membership.

**Article VII
DUES, REGISTRATION FEES, AND ASSESSMENTS**

Section 1.

Dues, registration fees, and assessments for each class of member of KGIA shall be determined by the Board.

Section 2.

All classes of members shall be advised six (6) months in advance of any change in annual dues.

Section 3.

Annual membership dues shall be a one-time assessment to be paid annually in January. For new members, the dues fee may be prorated to 50% if paid after August 1st.

- (a) Regular Members: \$25.00
- (b) Associate Members: \$15.00
- (c) Honorary Members: \$0.00
- (d) Life-Time Members: \$0.00
- (e) Life-Time Board Members: \$0.00

Section 4.

If the dues or other amount owed by any member in good standing remains unpaid for a period of thirty (30) days after the end of February, KGIA shall request either personally or by electronic or regular mail, immediate payment thereof, and such request having been made, then from and after the end of said period and until such payment said member shall cease to be in good standing. If within thirty (30) days additional time, during which he/she shall have been notified as herein

before provided, the amount owing by such member continues unpaid, then the membership of such person shall automatically terminate unless otherwise ordered by the Board. Any person desiring to have his/her membership restored after the expiration of one year from the loss thereof, as above described, shall be subject to the rules and procedures prescribed for an original application for membership.

Section 5.

The Executive Board may, at its discretion, assess a yearly fee, not to exceed \$10, to offset the costs of printing, new membership cards, newsletter postage, and the compilation of an Association roster.

**Article VIII
MEETINGS**

Section 1.

The annual meeting of the general membership of KGIA, unless otherwise specified by the Board, shall be held in February, at such time and place as the Board may designate. This meeting shall include a training seminar designed to comply with KLETC training requirements.

Section 2.

Special meetings of the voting members may be called at any time upon written notification given to all voting members at least 10 days in advance. Such special meetings may be called at the insistence of members of the Board, or at least fifty percent of the voting members who sign, date, and deliver to any Executive officer a written demand stating the purpose or purposes for which the special meeting is called. Any such written notice shall state the purpose or purposes of the meeting. Business transacted at all special meetings shall be confined to the purposes stated in such notice of the meeting.

Section 3.

- (a) At every meeting of the membership, each member shall be entitled to one vote on any question put before the membership, in person or by written proxy filed with the Secretary. The vote on any question shall be by ballot, if the Board so determines, or if so ordered by a majority of the membership present at the meeting.
- (b) Excepting procedures outlined within Article XI, for the purposes of voting within meetings, a quorum is defined as a majority of voting members present.

Section 4.

There shall be monthly meetings to discuss current criminal street gang / security threat group issues impacting the membership and address KGIA business, to include preparations for the next annual meeting of the general membership, training seminar, and regional training presentations based upon need and request.

- (a) Monthly meetings may be canceled on the agreement of all Executive Board members.

Section 5.

At any meeting of the membership, the rules contained in the most current version of Robert's Rules of Order shall govern in all cases to which they are applicable and in which they are not inconsistent with the Bylaws of KGIA.

**Article IX
CENSURE, SUSPENSION, AND EXPULSION**

Section 1.

The following shall constitute cause for consideration of charges leading to the censure, suspension or expulsion of a KGIA member, regardless of when the alleged offense may have been committed and regardless of when the alleged offense shall have come to the attention of KGIA:

- (a) Failure to comply with any of the membership requirements as contained in these Bylaws.
- (b) Failure to disclose, or concealment of, any information requested on the application for membership, regardless of when such omission or concealment shall have taken place or come to the attention of KGIA.
- (c) Violation of any of the Bylaws.
- (d) Any arrest, and/or, subsequent conviction for commission of a felony, or a misdemeanor which has been reduced from a felony.
- (e) Conduct which is counterproductive to the Association.
- (f) Removal from respective employment required for membership.

Section 2.

Membership privileges shall not be denied until all due process has taken place. The President or his designee may refer to the Board for investigation:

- (a) An application to determine the qualifications and/or character of the applicant before approving the application.
- (b) Allegations of an offense or violation of Bylaws.

Section 3.

The Board shall give the member who is subject of a proposed action under this Article fifteen (15) days prior written notice of the proposed suspension or termination and the reason therefore.

- (a) The member may then submit a written statement to the Board regarding the proposed action not less than five (5) days before the effective date of the proposed suspension or termination.
- (b) Prior to the effective date of the proposed suspension or termination, the Board shall review any such statement submitted and shall determine the mitigating effect, if any, of the information contained therein on the proposed suspension or termination.

Section 4.

Upon termination of the member's qualifying employment for membership:

- (a) The member may make written application to the Board to continue the membership.
- (b) Upon receipt of such application, the Board may, by their unanimous vote, continue the paid membership of that person until the next annual meeting of the general membership, at which time the continued membership of such member shall be put to a vote of the members present.

**Article X
COMMITTEES / ADVISORS**

Section 1.

Based upon operational need, the Board may designate one or more committees. Each committee will be chaired by an appointed Board member and consist of any number of members required for its purpose.

- (a) At the discretion of the Board, committees may be granted voting privileges and/or specific authority to execute action based upon their designated purpose.

Section 2.

Based upon operational need, the Board may appoint persons to serve as Training Coordinators.

- (a) Training Coordinators can serve on boards and committees and carry voting privileges, but do not hold office.
- (b) Training Coordinators serve for a period of two (2) years.
- (c) For each event, Training Coordinators shall perform all tasks delegated by the Board; to include but not be limited to:
 - (1) Identify training needs assessments.
 - (2) Create timelines and work plans.
 - (3) Organize training materials.
 - (4) Ensure appropriate supplies are on site.
 - (5) Provide on-site staffing logistics management and support staffing.
 - (6) Support administrative functions, as needed, to include advertisement, course participant / client correspondence, data entry, photocopying, scheduling, booking reservations, etc.
 - (7) Maintain databases as needed for training events to track participants.
 - (8) Summarize course evaluations, training outcomes, and compile final reports.

**Article XI
DISSOLUTION**

Section 1.

Should it become necessary to dissolve KGIA, the following procedures shall be followed:

- (a) This Association shall not be dissolved unless three-fourths (3/4) of the members eligible to vote, vote for dissolution.
- (b) The vote will be conducted of the members present at the Annual meeting of the general membership and by mail in ballots, provided, however, the full membership shall have been notified at least sixty days prior to the date of the vote and the reason for the vote. The vote count shall be made at the Annual meeting of the general membership.
- (c) Should it not be possible, for cause, to have an Annual meeting of the general membership, each and every member entitled to vote shall be sent a mail-in ballot and the Executive Board shall conduct the vote count.
- (d) All members shall be notified of the result of the vote.
- (e) Upon termination of the KGIA as an Association, all assets and property shall first be liquidated. After all outstanding debts and expenses are paid, the remaining funds will be turned over to a to-be-determined non-profit, charitable organization(s), the determination of which will be decided by three-fourths (3/4) of the total number of voting members.

**Article XII
INTERPRETATION, CONSTRUCTION, AND AMENDMENTS OF BYLAWS**

Section 1.

All questions of interpretation or construction of these Bylaws shall be decided by the Board, whose decision thereon shall be final.

Section 2.

The Board shall have the power to make, alter, amend and repeal the Bylaws of KGIA by the affirmative vote of two-thirds of voting members at the annual meeting of the general membership. If there are no voting members, then the Bylaws may be altered, amended or repealed and new Bylaws may be adopted by an affirmative vote of two-thirds of the Board.

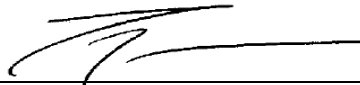
Section 3.

Altered, amended or repealed Bylaws shall at all times be maintained on record, reflecting the date of the change and the signature of the Secretary.

**Article XIII
CERTIFICATION**

I do hereby certify that I am the duly elected and acting Secretary of KGIA, and the foregoing Bylaws constitute the Bylaws of KGIA as duly adopted on May 25, 2006, amended on November 14, 2011, and further amended on February 2, 2016.

IN WITNESS WHEREOF, I have signed my name this 2nd day of February, 2016.



Troy Robinson, KGIA Secretary

02/02/2016

Date